

## Construction Site Register's Privacy Notice (Finland)

We may update this Privacy Notice from time to time. You are encouraged to periodically review this Privacy Notice to stay informed of updates.

### 1. Register controller

Parmaco Oy (2465039-0)  
Haarlankatu 4 F  
33230 Tampere

### 2. Contact details of register matters

Tel. +358 20 734 0011  
info@parmaco.fi

### 3. Register name

Construction Site's Register (Finland)

### 4. Purpose and justification of processing data

Processing personal data is based on law or legitimate interest of Parmaco. Personal data is used for following purposes:

- Managing commitments required by the primary executer and the customer, or contract
- Managing Parmaco's legal duties under laws such as Occupational Safety and Health Act, the Finnish Government Decree on the Safety of Construction Work, Act on Assessment Procedure and Act on the Contractor's Obligations and Liability when the Work is Contracted out, Aliens Act, The Act on Posting Workers
- person identification at the work site by the primary executer
- reporting to tax authority and the supervisory authorities
- work site specific access and induction statements and contacting persons if needed (for example in work safety related situations)

### 5. Register content and groups of registered persons

The register contains following information about the workers and individuals working at the work site:

- basic information such as name, tax number and date of birth or national identification number, employer, employer's contact details and work site specific access information
- information required in the Occupational Safety and Health Act and the Finnish Government Decree on the Safety of Construction Work :
  - name, date of birth and tax number
  - start and finishing dates at the work site
    - employer company's name and company code or equivalent foreign identification
  - name and contact details of the representative mentioned in the 8§ of the l The Act on Posting Workers
- information required by the act on the contractor's obligations and liability when the work is contracted out, such as collective bargaining agreement, a certificate of workers' pension insurances, accomplishment of pension insurance payments and determination of workers' social security
- information processed under the decision on notification obligation to the tax authority
  - identification information and a contact with contact details concerning the

- notification obliged person
- o work site location
- o identification information about the worker, the start and finishing dates of the work at the site
- o information about insurance of a foreign worker
- o information on if the worker is an employed temporary worker, a practitioner, a trainee or a voluntary worker
- o identification information about the employer and a name and contact details of a contact or a representative of the employer
- o identification information about one having temporary work done
- o information about contractors and their workers processed based on an agreement
- Information relating to Aliens Act (86a §, 86b §, 72 §) and Act on Posted Workers to ensure the right to work (such as a residence permit) and to comply with reporting obligations.

## 6. Regular information sources

Primarily the source of registered information is the concerned person. Other sources are used within the limits of the applicable laws and regulations.

## 7. Data Transfer outside EU or EEA

Parmaco does not primarily transfer personal data outside the EU/EEA. However, the IT management systems Parmaco uses may allow the service provider to access data from outside the EU/EEA. When personal data is processed outside the EU or the EEA, Parmaco will ensure that the subcontractor is committed in complying with the EU Commission's standard clauses on the processing of personal data.

Obliged and allowed by the law, information is regularly disclosed to authorities such as tax collector, Occupational Safety and Health Administration, The TE Employment Service, union and safety representatives (relating to foreign workers). Parmaco may also disclose information to its partners in order to fulfill legal or agreement-based duties.

## 8. Register protection principles and data storage time

Manual material is stored in locked premises with limited access.

Information stored in electronic format is kept in Parmaco's information systems, where technical and programmatic means are used to ensure information security and to supervise usage of the information. Access rights are limited to determined persons in extent necessitated by one's duties. Every person using registered information is bound by obligation of confidentiality. Personal data is stored within restrictions and obligations set in the law, which means ten (10) years starting from the finishing date of the work site.

## 9. Rights of Data Subject

Data subject has the right to inspect the personal data stored in the register concerning itself and the right to demand rectification or erasure of the data. If data subject has access to the data, person may edit the data by itself. Insofar as the processing is based on consent, data subject also has the right to withdraw or change the consent. Withdrawing the consent does not affect the lawfulness of processing before the withdrawal of the consent.

Data subject has the right to object or to demand restriction of the processing of the data and to lodge a complaint with the supervisory authority.

On grounds relating to particular situation data subject also has the right to object other

processing activities when the legal basis of processing is legitimate interest. In connection with the request, data subject shall identify the specific situation, based on which data subject objects to the processing. Parmaco can refuse the request of objection only on legal grounds.

## 10. Contact person

All contacts and requests concerning this privacy notice shall be submitted in writing or in person to the person mentioned in section two (2).